

Transportation Services Advisory Committee

TEXAS A&M UNIVERSITY

MINUTES OF MEETING

January 24, 2008

ATTENDEES: Mike Caruso
Cheryl Hanks
Cindy Havner
Lallah Howard
Dr. Howard Kaplan
Dr. Mike Messina
Ruth Mullins
Dr. Sherry Yennello for Dr. Joe Newton
Dr. Dave Parrott
Rich Pontious
Robert Pottberg
Dr. Angie Hill Price
John Summers
Rod Weis

ABSENT: Sheila Amos
Lauren Barron
Dr. Alan Love
Beth McNeill

GUESTS: Lallah Howard
Doug Williams
June Broughton
Debbie Hoffmann
Peter Lange
Kenny Kimball
Rose Berryhill

1.0 Welcome and Introductions

- 1.1 Dr. Price called to order
- 1.2 Requested for members to read the draft minutes from November 28, 2007
 - 1.2.1 Rich Pontious made a motion to approved minutes as written
 - 1.2.2 Ruth Mullins 2nd the motion
 - 1.2.3 No objections to the minutes; all approved

2.0 Business

- 2.1 Elimination of unutilized RNS spaces in UCG; plan to reissue as unreserved spaces
 - 2.1.1 Poll customers which elimination plan they prefer
 - 2.1.2 Be sure to include that TS is temporarily redefining spaces. If in the future there is increased demand, consideration to add numbered spaces to meet that demand will be given
 - 2.1.3 Communicate that TS wants customer feedback to help shape this
 - 2.1.4 Survey current numbered space permit holders in UCG about what section of spaces should be eliminated
 - 2.1.5 Survey current numbered space permit holders in UCG about what area of the garage they prefer to park

- 2.1.6 Give a period of time to reply
- 2.1.7 Notify customers who will be reassigned
- 2.1.8 Assign preferred spaces by their years of services
- 2.1.9 Notify those affected of new space number and the effective date of the change
 - 2.1.9.1 Send a reminder before the day that the new assignments will begin
- 2.1.10 Dr. Kaplan requested that a draft for this process be sent to the committee members
- 2.1.11 Committee approved elimination the 50 spaces as long as customers had a choice in the process for their new space

3.0 Visitor Parking updates

- 3.1** Peter Lange updated the group to let them know that the contractual hold up for the pay and display in Lot 88 has been resolved and will be coming online.
 - 3.1.1 Cheryl Hanks suggested to make the signage clear so business permit holders are clear that they are not required to park in the visitor section
 - 3.1.2 Peter stated that we would send out notification to departments in the GSC, before the pay station was turned on
- 3.2** Peter Lange provided update regarding visitor parking in lot 72 at night.
 - 3.2.1 Members reviewed lot 72 counts from December 4th-6th and January 14th-18th
 - 3.2.2 Rich wanted to consider parking in 72 for free at night if you have a permit and a fee if no permit
 - 3.2.3 Rod discussed that the rates in other visitor parking areas reduce dramatically at night
 - 3.2.4 Rod suggested increasing price during the day to make more visitor parking available and reduce the price at night – also looking for consistency so that customers who park in any visitor parking area know the rules
 - 3.2.5 Dr. Price suggests a presentation to SGA
 - 3.2.6 Rich suggests that students will not be in support of charging any price in lot 72 at night – would rather stronger enforcement than to charge
 - 3.2.7 Ruth also does not like the idea of charging at night but thinks we need to look at the bigger picture of making it more consistent all over campus; students who do not want to pay have options in lots 73 and 98
 - 3.2.8 Cheryl Hanks likes the consistency; thinks the confusion may be caused because it is not a garage so customers see it as a different situation
 - 3.2.9 Rod stated that the demand exceeds the supply
- 3.3** Peter Lange discussed visitor rate structure proposal
- 3.4** Peter Lange discussed adding visitor spaces to lot 50 and a prototype that would allow departments to make reservations for the roof of the Northside Garage and then email a permit with a barcode that can be scanned as an access device; prototype should be available for testing in about a month

- 4.0** Committee members received a copy of the Consultative Process for Parking and Transit Fees; signed and approved by Dr. Davis

- 5.0 Committee members received a copy of the Transit Fee Increase Memorandum; signed and approved by Dr. Davis
- 6.0 Dr Price request for the committee members to notify Rose should they have a conflict/problem with the suggested meeting dates for February, March, April, and May
- 7.0 Dr. Price asked if any member had any other items to discuss before the group adjourned
 - 7.1 Cheryl Hanks asked about next fiscal year permit increases
 - 7.1.1 Asked if they would be the same as what was proposed by the Transportation Construction Committee
 - 7.1.2 Recommendations had to go to the BOR in March; timeline to present it to the public
- 8.0 Rich moved to adjourn
 - 8.1 John Summers seconded the adjournment

Other Topic(s):

Tasks to be completed;

- 1. Visitor Validation Process
- 2. Business Permit Discussion
- 3. Parking for University Vehicles

Next TSAC Meeting, Thursday, February 21st at 11:30 am, MSC, Room 206

MEETING ADJOURNED